**SHOALHAVEN HEADS SLSC INC AGM** #Ourclubisyourclub #surflifesavingreimagined

Come along to the AGM on 15th September @11am with a Positive “CAN DO” attitude to help the club grow this season. We’re hoping that everyone will think about giving one of these roles a go to support the club this season and get involved to get the club back on track to being a thriving community surf club .

You can be a recent new member or a longstanding one -a nipper parent, a patrolling member , a cadet , an associate member or a life member , and you don’t need loads of experience -just bring your enthusiasm and community spirit as all of us sharing just a little bit of time each week will make a huge difference.

**MANAGEMENT COMMITTEE POSITIONS**

The Club Committee is usually drawn from members across the club who have taken on one of the support officer roles and also want to be more active in the future development of the club.

All positions vacant for election at the AGM and up to 9 Director positions are to be filled by election at the AGM .

Only Club members who are enrolled and financial for season 2024/25 and have eligible member status can vote.

There are 4 Director leadership positions that form the core executive foundation of the Club Management Board - President, Club Secretary and Club Captain and Treasurer and they work alongside other elected non exec Directors who can be any other current member or someone with relevant interests from our wider community

* **Director President**

Elected from Directors within the club management board to represent the club governance internally and externally, and has responsibility for effective, compliant management of the club in accordance with SLSA and other related operational and legal agencies. Represents this Club at South Coast Branch of Surf Life Saving as a Designated Board Member and at state meetings and forums

* **Club Secretary (Director Administration)**

Responsible for management of club administration, records and associated compliances required by Surf Life Saving and Government and external governance bodies. Role has core executive functions on Club Board

* **Club Captain (Director Life Saving)**

Age 18+ The key patrol leader responsible for planning and coordination of patrol teams and service capability requirements . Role has core executive functions on Club Board and represents club as Branch Delegate

* **Treasurer (Director Finance )**

Age 18+ Reports on financial position and expenditure and income projections for season; processes payments approved by the board. Role has core executive functions on Club Board

* **Vice President**

Can be any Director . Acts as deputy and support to Club President

Other Legislative Positions

* **Public Officer** **and Licensee**

Formal legal position as required by NSW Office of Fair Trading and by NSW Liquor and Gaming

***SUPPORT OFFICER ROLES in Patrol, Juniors, Admin and Social areas across the Club***

There are other positions that are essential to enable the club to run every season. We want to encourage skill development across our membership through mentorship so that cadets and adult members can begin to learn about all the elements of club patrol operations and junior activities programmes . They aren’t hard to do and don’t need to take up your valuable time outside core Club Nipper and Patrol hours. Lots of us doing just a little bit each and together will help us build our surf club back up to strength again . With your input and ideas, we can do more of the interest activities the bigger clubs do like Surf sports and interclub and community events.

**PATROL RELATED ROLES**

* **Patrol Captains**

Leads an individual rostered patrol team made up of seniors and cadets with a mix of required skills and qualifications. Supports the Club Captain in patrol service management.

* **Vice Club Captain**

Deputy to Club Captain and is usually a patrol captain or other senior patrol person

* **Chief Trainer**

Responsible for patrol and water safety related training programmes for members (adults and cadets) who patrol or do water safety for Junior programmes. Must hold relevant SLSNSW designated AQF qualifications

* **First Aid Officer**

Coordinator for set up and re-supply in all first aid service and resource areas . Would suit someone with workplace experience or a senior cadet going into a health or service career

* **Gear steward**

Coordinates all club gear for patrol and junior programmes including ensuring availability, maintenance, and renewal for service operations over the season. With the club captain manages equipment preparation for SLSNSW Annual Gear inspection .Ideally someone practical and hands-on for assisting with equipment care

* **IRB captain**

Responsible for IRB management, on beach and water access ,serviceability, and maintenance schedules . Acts as mentor in IRB training.

* **Radio Officer**

Responsible for checking operational serviceability arranging maintenance and renewal of patrol radios and other comms equipment. Good entry position for senior cadets who like tech

* **Ordinary Member**

A patrol member who represents needs of active patrol members and others to Club Executive

**MEMBER RELATED ROLES**

* **Administrator** (club secretary)

18+ responsible for management of club administration and records . Must nominate as Director

* **Membership Services (Registrar)**

Responsible for all aspects of local member recruitment, administration, and compliance with management of SLS surfguard membership platform. Must hold or apply for NSW WWCC.

* **Child Safe Coordinator**

Responsible for SLSA and SLSNSW child safe policies and integration at club level. Ideally someone who understands Child Safe policies and must hold or apply for WWCC

* **MPIO (member protection information officer )** Designated under NSW Office of Sport and SLSNSW policies. 18+ and must complete the MPIO courses and have of apply for WWCC. This person cannot be a Board member. Do you have this for your job or in another sports club already ?
* **Complaints Manager**

Responsible for management of the SLSNSW complaints policy and referrals.

**THE SOCIAL & GENERAL ROLES**

* **Bar Manager**

18+ Responsible for management of members bar for club days and events , including ensuring coordinating RSA holders. Must hold or apply for RSA. Can be the Club Licensee

* **Uniform Coordinator**

Manages stock and issue ofpatrolclothing and junior kit and member support clothing , stock maintenance and ordering and raising ideas for new items or restyle. Good position for a parent and could be co-worked with a senior cadet.

* **PR Rep**

Creative person , savvy with social media to promote club through community liaison and engagement of members

* **Social Secretary**

Are you a party diva and can take on organise fun club social and away day events for members

* **Competition Captain**

Encourages and builds fun participation in regular club training and club points score events and also promotes and coordinates club’s attendance at select inter club surf sports carnivals

**JUNIOR ACTIVITIES RELATED ROLES**

* **JAC for Nippers**

Manager and Coordinator of all junior programmes and competion for member 5-13 years and the recruitment and mentoring of age managers

* **Nippers Age Managers**

Roles for parents & older cadets who co-assist and support the JAC with running of weekly junior age group activities. Essential for Nippers Activities to be run at the club.

* **Junior Club Captain**

A senior cadet who encourages junior and cadet participation as Nippers move onto cadets to support patrol activities

**If you would like to get involved in any way in the club please contact us for more information / fill out a nomination form**

Secretary Nicky on [0421799689 info@headssurf.com.au](mailto:0421799689%20%20%20info@headssurf.com.au) President Kim on0422970570 kim.willett@gmail.com